GroupWise Mac User Quick Start

June 2016

Getting Started

GroupWise 18 has included a GroupWise Calendar Server that allows Mac users to connect to GroupWise using CalDAV and CardDAV for calendar and contacts. This, combined with IMAP and SMTP, provides a full solution for Mac users. The following document tells you how to configure your Mac to use GroupWise.

Supported Mac Operating Systems

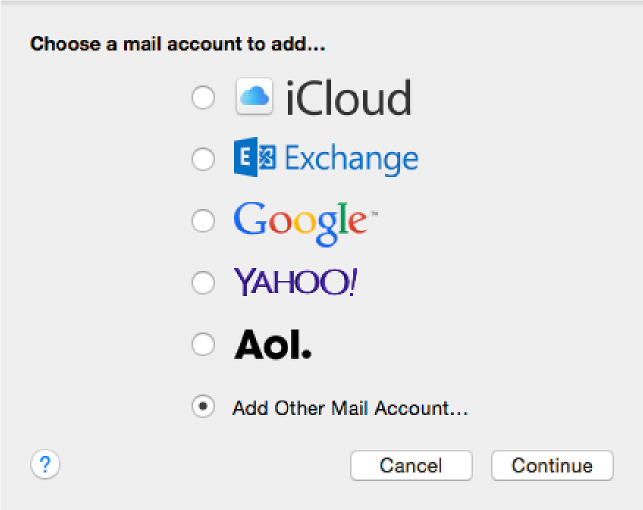
The following Mac operating systems are supported:

- Yosemite (10.10)
- El Capitan (10.11)

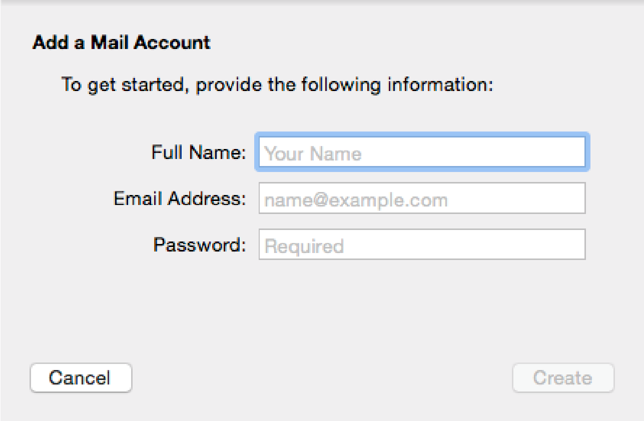
Configuring the Mac Mail App

Before configuring the Mac Mail app, make sure you have the information from your GroupWise administrator for IMAP and SMTP. These provide incoming and outgoing mail connections for the Mac Mail app.

1 In the Mac Mail app, select **Mail** > **Add Account**.

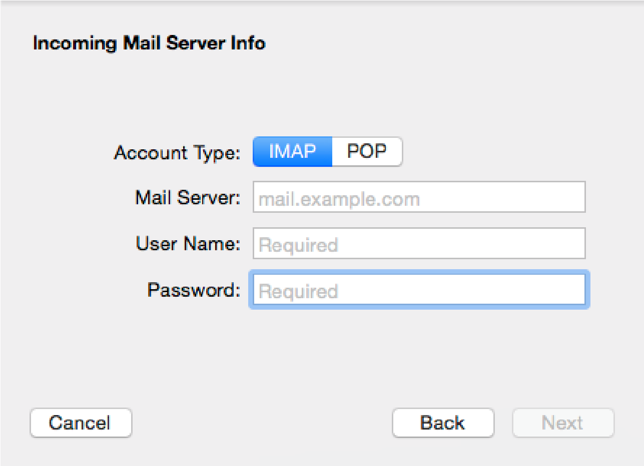


2 Select **Add Other Mail Account**.

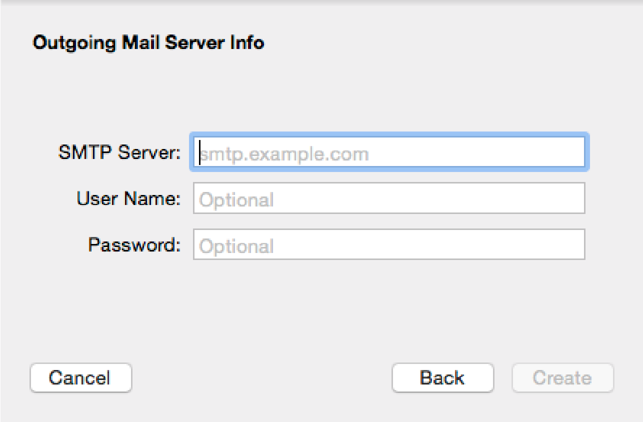


3 Enter your full name, GroupWise email address, and GroupWise password.

When you click **Create**, a dialog appears telling you the account must be manually configured. Click **Next**.



4 Specify the IMAP server. Your user name and password should already be filled out.

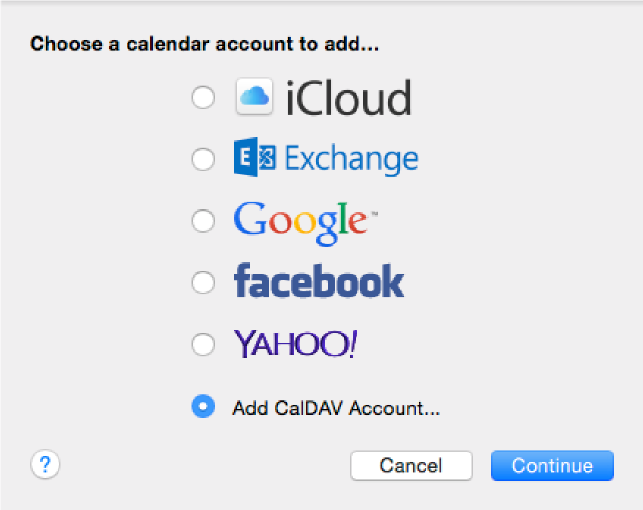


5 Specify the SMTP server, your user name, and password.

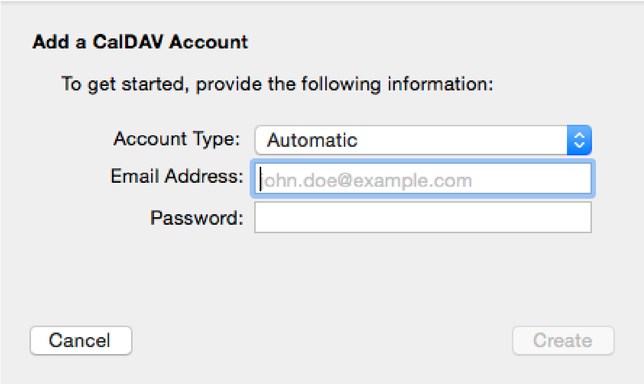
Configuring the Mac Calendar App

Before configuring the Mac Calendar app, make sure you have the GroupWise Calendar Server IP address or DNS name. It may not be required if auto-discovery of the GroupWise Calendar server is configured by your administrator.

1 In the Mac Calendar app, select Calendar > Add Account.



2 Select Add CalDAV Account.



3 If auto-discovery is configured, specify your email address and password.

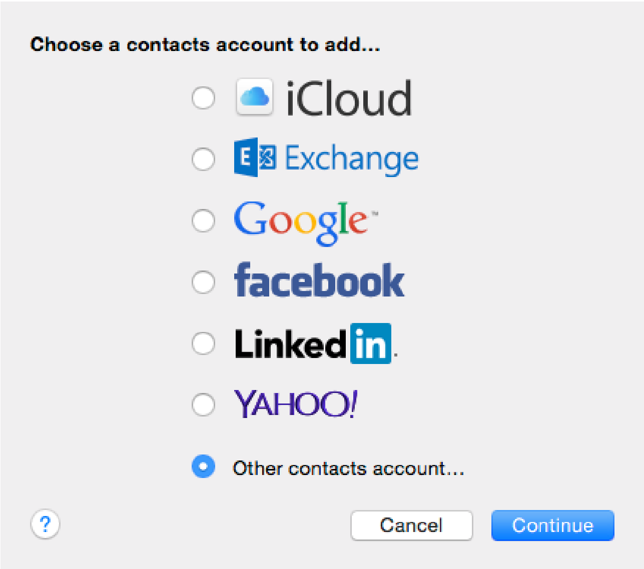
or

Change the Account Type to Manual and specify your GroupWise user name, password, and the GroupWise Calendar server IP address or DNS name.

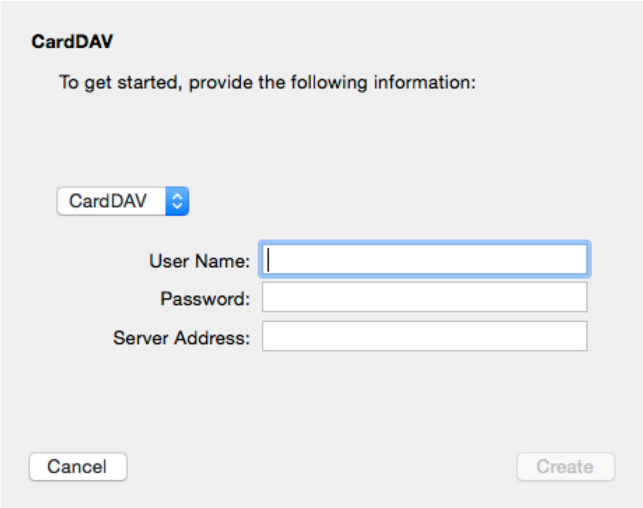
Configuring the Mac Contacts App

Before configuring the Mac Contacts app, make sure you have the GroupWise Calendar Server IP address or DNS name.

1 In the Mac Contacts app, select Contacts > Add Account.



2 Select Other contacts account.



3 Specify your GroupWise user name, password, and the GroupWise Calendar server IP address or DNS name.

Legal Notice: For information about legal notices, trademarks, disclaimers, warranties, export and other use restrictions, U.S. Government rights, patent policy, and FIPS compliance, see https://www.novell.com/company/legal/.

Copyright © 2017 Micro Focus Software Inc. All Rights Reserved.